



## 1.16 School Accessibility Plan September 2022 - August 2025

Reviewer responsible:	<b>Head of Finance</b>	Date of last review:	<b>09/22</b>
Reviewed by:	<b>AB</b>	Date of next review:	<b>09/25</b>
Authorised by chair:	<b>AH</b>		

Proposal	Reason	Timeframe	Funding	Human Resource	Outcome / Comments	Status / Progress
<b>PHYSICAL ENVIRONMENT: OB</b>						
1. Ensure classrooms are optimally organised to promote participation of all pupils	To ensure pupils who have a disability can access facilities independently			School staff	Class staying in same room on ground floor whilst based in OB.	In position to adapt if necessary
2. To consider how wheelchair user accesses facilities on upper floors	No lift access to upper floors - listed Victorian building  Could use stair chair, demonstrate in 2013	4-week leadtime to purchase	School resources or jointly with parents if it is to be used at home	Staff organisation timetabling	Music: to take place in hall Art: to take place in classroom: Library: have extended library in classroom or use public library next door (disabled access). Designated Music room and ICT room in JCB with lift access.	In position to adapt if necessary
3. Incorporation of appropriate colour schemes when refurbishing to benefit pupils with visual impairment	To provide clear differentiated areas to facilitate movement around the school	Completed	School resources	NONE	Yellow paint applied to edge of stairs.  Yellow tape at end of handrails	In place for blind pupil who has now left
4. In classrooms -	To reduce back-	1 week	School resources	None		Done Jan 14

cover tables with mats to benefit children with hearing impairment and provide carpet tiles as necessary	ground noise for pupils hard of hearing / wearing hearing aid. To reduce sound if desk lid is slammed.					Sept 15 Sept 16
Year 2 plus classrooms with desks – use felt or equivalent to line inside of desks - line pencil pots with padding	To reduce noise					
5. Have emergency chair for stairs in case of fire if identified as needed on PEEP	In case a fire deactivated the lift and disabled person needed to be assisted down stairs	Completed 2018	School resources	Bursar	Will need instruction in how to use it from Fire Officer  Full training delivered to staff annually	

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<b>PHYSICAL ENVIRONMENT: JCB</b>						
1. JCB has been built to Regulatory Disabled Access Standards	To ensure we comply with regulations for a new build	Ongoing	NONE	Bursar and Headmistress	Shortcomings, if any, may only become evident when facilities are tested by user	To assess None to date
2. To obtain certificate that building meets Regulation Disabled Access	To ensure we comply with regulations for a new build	Completed 2010	NONE	Bursar		Done Nov 09
3. Have emergency chair for stairs in case of fire if identified as needed on PEEP	In case a fire deactivated the lift and disabled person needed to be assisted down stairs	Completed 2018	School resources	Bursar	Will need instruction in how to use it from Fire Officer	Extra chair purchased October 22. For easy access across 3 floors of JCB
4. Use loop system or other microphone to assist hearing as required  Have breakout lunches  Ongoing consideration of room timetabling	Acoustics in hall do not carry voices  To allow those hard of hearing to participate in lunch conversation	1 month  ongoing	School resources  none	Bursar, SENCO  SENCO	Not all loops suitable for children – needs more research  Table set up at lunchtime / reception waiting area	When required if suitable Loop system available  Done April 14

for children with hearing impairments, for example, whether						
5. Improve disabled access to INC playground	To make it easier for disabled pupils to get to the playground	Completed May 2014	School resources	Bursar	To put a gate at the back of the INC to allow the playground to be accessed from JCB without having to go up any steps	Completed Sep 14

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<b>PHYSICAL ENVIRONMENT: PGB</b>						
1.To be built to Regulatory Disabled Access Standards	To ensure we comply with regulations for a new build	Completed upon opening in 2018		Bursar and Headmistress		
2. To obtain certificate that building meets Regulation Disabled Access Standards	To ensure we comply with regulations for a new build	Completed upon opening in 2018		Bursar		
4. Have emergency chair for stairs in case of fire if identified as needed on PEEP	In case a fire deactivated the lift and disabled person needed to be assisted down stairs	Completed 2018	School resources	Bursar	Will need instruction in how to use it from Fire Officer Full training delivered to staff annually	

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<b>PHYSICAL ENVIRONMENT: Serbian Church Crypt</b>						
1. To be compliant with Regulatory Disabled Access Standards	To ensure access for pupils with disabilities	Autumn Term 2020	£2,000	Bursar and DH (Operations)	To liaise with Serbian Church manager to provide a disabled ramp	Annually
2. To obtain certificate that building meets Regulation Disabled Access Standards and carry out a risk assessment of premises	To ensure that facilities are compliant with regulatory standards	Autumn Term 2020		Bursar and DH (Operations)	To liaise with Serbian Church manager to provide a disabled ramp	Annually

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<b>PHYSICAL ENVIRONMENT: Lancaster Road Youth Centre</b>						
1.To be compliant with Regulatory Disabled Access Standards	To ensure access for pupils with disabilities	Autumn Term 2020		Bursar and DH (Operations)	To liaise with Youth Centre Manager manager to review risk assessment and accessibility	Annually
2. To obtain certificate that building meets Regulation Disabled Access Standards and carry out a risk assessment of premises	To ensure that facilities are compliant with regulatory standards	Autumn Term 2020		Bursar and DH (Operations)	To liaise with Youth Centre Manager manager to review risk assessment and accessibility	Annually



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<b>CURRICULUM</b>						
1. Training for teachers on how to deliver the curriculum so that it is accessible to all learners	To ensure all teachers able more fully to meet needs of children with disabilities regarding accessing curriculum	Ongoing	School CPD budget	Cover for teachers on courses		Achieved for key members of staff who induct others
2. Documentation on differentiation and delivery of curriculum to be supplied for all staff		Ongoing	NONE	Head of Lower School, Dep Head (Academic) and SENCO	Consistent with aims of school and ECM	Achieved across the school
3. Monitor access of sports activities	To maximize participation	Prior to entry		Director of Sports/ Bursar		
4. All out of school trips will be planned to ensure inclusion of all pupils	To ensure inclusively out of school as well as in school	Ongoing	NONE	Teachers to check venues for compliance with regulations		
5. Training for Raising Awareness of Disability issues	For governors, staff, pupils and parents to be aware of issues of disability	Prior to entry of disabled child and ongoing thereafter	Cost of course-school resources	Possible cover internally	Discuss perception of issues with staff to determine current status of school	
6. To provide appropriate IT	To help those with	Prior to entry of	Staff cost-school	Deputy Head (Academic)/Head	All children able to demonstrate	Ongoing review in light of

provision for pupils	motor control difficulties to access curriculum at school and for remote learning	disabled child and ongoing thereafter	resources	of Computing	their knowledge and understanding of lessons in written form	blended learning model
7. Monitor accessibility of after school clubs and activities	Are there clubs which children with disabilities would be unable to attend? To ensure compliance with remote learning requirements under pandemic	Prior to entry of disabled child and ongoing thereafter	School administration		After school clubs provide the broad curriculum that all children should be able to access	Termly review
8. Develop buddy system/circle of friends to ensure disabled child has a buddy	To ensure disabled pupils have pupil support and to gain a foil against potential bullying vulnerability	As required		SENCO/Staff to support Buddy system/Circle of Friends	Use SHEE and anti-bullying workshops to promote climate of inclusion	

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<b>WRITTEN INFORMATION</b>						
1. To ensure all children have access to written information	Some children have difficulty recording information	Ongoing	NONE	Teachers to prepare necessary written material	Teachers to provide printed handouts adapted for those who cannot easily record information	
2. Raise awareness of importance of good communication system	To ensure all pupils and parents have access to all school information	Ongoing	Fees for courses and cost of cover	INSET courses given by Heads of Section, Deputy Head (Academic) and SENCO	Consistent with our policy and aims for good communication	
3. Look at feasibility of providing written material in alternative formats eg braille or audio versions	To ensure pupils and prospective pupils have access to all school information	As required	Printing costs	SENCO	Resource information on symbols, large print, audio tape, braille etc	
4 Carry out audit of suitability of signage around the school	To ensure those with disability are aware of the signage	As required	School resources	Bursar		
5. Aim to make available school promotion material and education information –	School information available for all	As required	Printing-school resources	Head, Bursar, Governors	Review all current school publications and promote availability in different formats for	

parents' handbook, newsletters and other written info - for parents in alternative formats					those who require it	
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